

DIRECTOR OF YOUTH MINISTRIES

BASIC DEFINITION:	The purpose of this position is to advance the ministry of Christ's church by planning for, developing and supervising the Christian education of the Youth of the church in close coordination with the Youth Ministry Committee of the Session.
RELATIONSHIP:	Accountable functionally to the Pastor/Head of Staff and administratively to the Session through its Youth Ministry Committee and Personnel Committee.
EVALUATION:	The Director of Student Ministries shall be evaluated annually by the Pastor/Head of Staff who will review the adequacy of compensation with the Personnel Committee.
SALARY:	As budgeted.
SCHEDULE:	Full time with a minimum of 40 hours per week with hours flexible as needed.

DUTIES AND RESPONSIBILITIES

1. Coordinate and unify the education activities for youth of the church into an integrated and effective ministry of Christian education. These activities include, but are not limited to, Sunday School (nine40five), Sunday Night Youth Program (The Fold), Small group ministries (D-groups), student leadership teams, confirmation program, retreats, conferences, Senior Sunday, etc.
2. Keep abreast of the needs of the middle school and high school groups in the church and refer these needs to the proper committee(s).
3. Serve as an ex-officio member of and consultant to the Youth Ministry Committee of the Session as designated.
4. Select, with Youth Ministry Committee curricula for middle school through high school levels, including ordering materials and supplies as provided for in the budget.
5. Responsible to oversee and minister with the Assistant Director of Student ministries.
6. Recruit and train teachers for the various middle school and high school programs.
7. Recruit and train youth advisors, developing their relational and pastoral roles in the care and nurture of the youth.
8. Nurture and support the teachers and advisors participating in the youth ministry of the church.

9. Develop a clear and effective information stream to include youth, their parents, teachers, advisors, appropriate committees and other staff members.
10. Oversee the youth facility (the HUB) and coordinate the programming and schedule for this building.
11. Participate in Presbytery, Synod and General Assembly Youth ministry programs as approved by Personnel Committee and Head of Staff.
12. Meet with Students, Leaders, and Parents to listen and encourage each group as they deal with life's difficulties and decisions.
13. Assist the Recreation Committee in developing and coordinating the sports activities of the church, including, but not limited to, basketball teams, volleyball teams, softball teams, exercise classes, etc.
14. Keep Youth website current.
15. Perform any other duties as deemed appropriate by the Session and/or Pastor/Head of Staff.

MINIMUM QUALIFICATIONS

1. Bachelor's degree from an accredited college required with graduate work in Christian Education or similar discipline preferred.
2. Must be Christ-centered, self-directed, personable, and diplomatic.
3. Able to motivate others.
4. Able to work with professional as well as volunteer staff.
5. Knowledgeable of church workings.
6. Volunteer management skills.

Send resume to: youthposition@ec.rr.com